

ENTERPRISE, PLANNING AND INFRASTRUCTURE - COMMITTEE BUSINESS – 29 AUGUST, 2013

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision. This statement does not include reports which are required by the Committee as part of the statutory process for traffic regulation orders as these are recorded separately by officers in Enterprise, Planning and Infrastructure.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update (new updates in bold)</u>	<u>Lead Officer(s)</u>	<u>Report Due (bold if item overdue)</u>	<u>Report Expected (if known)</u>
1.	Enterprise, Planning and Infrastructure Committee 26.11.09 (article 18)	<p><u>Berryden Corridor – Transport Infrastructure Improvements</u></p> <p>The Committee resolved to approve the preferred option for progression to detailed design (i.e. the so-called “Do Something” option for the corridor, in association with a bus gate at Bedford Road/Powis Terrace), and that the officials report back on detailed design, costs and programming.</p>	<p>Funding for the delivery of Phase 1 of the Berryden Corridor is now included in the Non-Housing Capital programme for 2013/14 to 2017/18. Updates on key milestones and delivery will be included in future ‘Strategic and Local Transport Projects Update’ reports.</p> <p>The Committee agreed on 6th November 2012 that this item was to remain on the Committee Business Statement.</p> <p>Key milestones for Phase 1 included in the Strategic and Local Transport Projects update to August 2013 Committee</p>	Maggie Bochel		
2.	Enterprise, Planning and Infrastructure Committee 26.11.10 (article 19)	<p><u>(1) Access from the North – An Integrated Transport Solution - (2) Access from the North Proposals “Third Don Crossing”</u></p> <p>The Committee resolved, amongst other things to request</p>	<p>Future updates will be provided as funding is identified for delivery of this programme. It is proposed to update Members on an annual basis on progress of the whole programme, with separate reporting should individual elements require further</p>	Maggie Bochel		

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	Enterprise, Planning and Infrastructure Committee 18.01.11 (article 25)	<p>a regular report back on progress in these matters, including the development of a Delivery Programme.</p> <p>the Committee resolved to-</p> <p>(a) agree, in principle, the provisional programme for delivery of the 'Access from the North' integrated transport proposals;</p> <p>(b) instruct officers to continue discussions with BEAR and Transport Scotland regarding options on the trunk road network;</p> <p>(c) instruct officers to progress schemes from the full delivery list as priority and funding would permit, subject to consultation and referral to future Committees as required; and</p> <p>(d) to instruct officers to keep the Committee up to date with progress of the delivery plan as timescales might be amended subject to agreement of future years spend profiles of the Non-Housing Capital budget and other relevant</p>	<p>Committee decisions. Where key progress is made during the year, ad-hoc updates can be provided as part of the bulletin or included within the Strategic Transport projects update report.</p> <p>The Council at its meeting on 6th March 2013 agreed:-</p> <p>(i) to progress construction of the Access from the North proposals (Third Don Crossing) on a "works only" approach outwith the arrangements for the Aberdeen Western Peripheral Route/Balmedie to Tipperty (AWPR/B-T);</p> <p>(ii) to progress construction of the A96 Park and Choose/Dyce Drive Link Road on a "works only" approach outwith the arrangements for the AWPR/B-T;</p> <p>(iii) to take all necessary actions to progress the projects including discussing budget provision with appropriate officers;</p> <p>(iv) to request the Council Leader to invite the Deputy First Minister and Cabinet Secretary for Infrastructure Investment and Cities to</p>			

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	Enterprise, Planning and Infrastructure Committee 06.11.12 (article 37)	sources of funding. The Committee on 6 November 2012 agreed that this item was to remain on the Committee Business Statement.	Aberdeen to meet him, elected members representing Tillydrone, Seaton and Old Aberdeen and residents of Tillydrone to discuss matters of mutual interest including the building of a Third Don Crossing; and (v) to instruct officers to report to each meeting of the Enterprise, Planning and Infrastructure Committee on progress in delivering the project. (vi) An update is included in the strategic and local transportation projects update report on the agenda.			
3.	Enterprise, Planning and Infrastructure 15.03.11 (article 4)	<u>Parking Charges/Emissions-based Permit System</u> The Committee resolved, amongst other things, in relation to recommendations from the Controlled Areas Parking Working Group - (i) to agree that a review of parking charges and entitlement set by other Council services be undertaken and reported to the Enterprise,	This will form part of a wider report on city parking charges (see item 25 below), to be submitted in November, 2013	Hugh Murdoch/ Maggie Bochel	13.09.11	12.11.13

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		<p>Planning and Infrastructure Committee for consideration and possible revision; and</p> <p>(ii) to request officers to submit a detailed report on the possibility of establishing a city wide emissions-based permit system, on the proviso that such a proposal would be revenue neutral to the Enterprise, planning and Infrastructure Committee at its meeting on 13 September, 2011.</p>				
4.	Enterprise, Planning and Infrastructure 13.09.11 (article 24)	<p><u>South Aberdeen Coastal Regeneration Project (SACRP) – Programme Developments</u></p> <p>The Committee resolved, amongst other things, to receive a report in the April/May 2012 cycle, linking coastal regeneration initiatives into the mainstream development of climate change adaptation strategies and flood risk management.</p>	<p>The Aberdeen Coastal Regeneration Project can only be progressed as part of the mainstream development of climate change adaptation strategies and flood risk management, if EP&I's Sustainable Development and Infrastructure teams are able to commit sufficient resources to address this issue. For the moment, these resources are not available. A report will be brought back to Committee as soon as these resources become available.</p>	Gordon McIntosh	21.05.12	

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5.	Enterprise, Planning and Infrastructure 13.09.11 (article 41)	<p><u>Green Badge Scheme</u></p> <p>The Committee resolved to instruct officers to review the possible impact of Blue Badge reform on the City Council's Green Badge scheme and to report back to a future meeting of the Committee following consultation with interested parties.</p>	<p>The proposals were reported to the last Disability Advisory Group meeting where a decision was made to send out a questionnaire and report back its results to the 3rd June meeting. A report will be submitted to the August committee.</p> <p>A report relating to this is included within the agenda.</p>	Hugh Murdoch	31.01.12	29.08.13
6.	Housing and Environment 22.05.12 (article 10)	<p><u>Housing Car Parking – Permit And Enforcement Consultation Results</u></p> <p>The Housing and Environment Committee agreed, amongst other things, to defer recommendation (d) pending a committee report on parking and a broader report on parking policy which will incorporate the Housing Revenue Account and parking that the Enterprise, Planning and Infrastructure Service is responsible for.</p>	<p>This report requires considerable discussions with officers within Housing. This report is likely to be reported back to the November committee.</p>	Hugh Murdoch Donald Urquhart	6.11.12	12.11.13
7.	Enterprise, Planning and Infrastructure 11.09.12 (article 20)	<p><u>Management of Events in Parks and Open Spaces</u></p> <p>The Committee agreed to request that officers report back to the appropriate Committee on</p>	<p>A report has previously been agreed by EP&I Committee on 15 March 2011 setting out a procedure for the potential use of the Park and Ride sites for events. Charges for such events were</p>	Maggie Bochel	22.01.13	21.05.13

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		how future events of the type described are to be managed in Park and Ride sites.	subsequently agreed by F&R Committee. This is included in the strategic and local transportation projects update report on the agenda.			
8.	Enterprise, Planning and Infrastructure 11.09.12 (article 23)	<u>Aberdeen The Smarter City: A Strategy for 2020</u> The Committee agreed to instruct officers to report back to the Committee in August 2013 with the strategy and implementation plan for approval.	Project initiation documents including project brief have been developed. Officers within EP&I are currently investigating funding and resource options for strategy development including scoping external delivery partners. Unlikely to be at a stage to report full strategy to Committee in August. Anticipated to be able to report in first quarter of 2014.	Maggie Bochel	29.08.13	13.03.14
9.	Enterprise, Planning and Infrastructure 31.05.12 (article 31)	<u>Bridge of Don Park and Ride</u> The Committee resolved, amongst other things, to:- (i) instruct the Director of Enterprise, Planning and Infrastructure to bring a further report to the Enterprise, Planning and Infrastructure Committee reporting on any potential conflict between the	Following the anticipated summer 2013 Council decision on the outcomes of tendering process for a development partner for the AECC, the issue of the Park and Ride facility at Bridge of Don will be reviewed and reported back to this committee. Reporting back on this item is subject to the decision of Council on the outcomes of the	Maggie Bochel	06.11.12	21.01.14

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		<p>Development Framework and the preferred option for a permanent site for the Bridge of Don Park and Ride;</p> <p>(ii) agree that in the interim the current site continue as a temporary Park and Ride location; and</p> <p>(iii) request that the Director of Enterprise, Planning and Infrastructure further discuss all possible site opportunities and provide a detailed report back on all options to a future meeting of the Enterprise, Planning and Infrastructure Committee.</p>	AECC tendering process, The impacts on Bridge of Don Park and Ride would then be reported back to this Committee early in 2014.			
10.	Enterprise, Planning and Infrastructure 11.09.12 (article 26)	<p><u>Shared Pathway - (A96/Old Meldrum Road/ Muqiemoss Road, Aberdeen) Dubford/ Greenbrae Area).</u></p> <p>The Committee agreed that officers be instructed to report back in two years time on how these Traffic Orders have progressed.</p>		Hugh Murdoch	September 2014	
11.	Enterprise, Planning and Infrastructure 11.09.12	<p><u>Extension of Pay by Phone Parking</u></p> <p>The Committee agreed to</p>		Hugh Murdoch	22.01.13	12.11.13

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	(article 29)	instruct officers to report back on the feasibility of paying parking charges by credit/debit cards at parking machines.				
12.	Enterprise, Planning and Infrastructure 11.09.12 (article 38)	<p><u>Bus Shelter Advertising Contract</u></p> <p>The Committee agreed:-</p> <p>(1) to instruct officers to enter negotiations with Clear Channel with the aim of agreeing a reduced term for the Bus Shelter Advertising Contract; and</p> <p>(2) to instruct officers to report back on the outcome of the above negotiations and with a plan for retendering the Contract and Variation.</p>	As noted previously, the Legal team is still dealing with this matter. It is likely that we will not be successful in reducing the contract length, however a clearer update will be provided on this in due course. Given that the contract end date is 2016, officers estimate the tender process will take approximately 2 years, which in itself results in difficulties in reducing contract length. Over Summer officers will commence preparatory work, with the aim of commencing tender procedures early 2014 and a report to Committee will be prepared for November 2013 requesting permission to commence tender procedures.	Maggie Bochel	22.01.13	12.11.13
13.	Enterprise, Planning and Infrastructure 11.09.12 (article 4)	<p><u>Speed Limit Review</u></p> <p>The Committee agreed:-</p> <p>(1) to report back on the feasibility and costs for converting existing 20's Plenty Zone speed limits to mandatory 20mph</p>	<p>The survey work required for this review is still ongoing and it is expected that a report will be going back to the August committee.</p> <p>A report relating to this is included within the agenda.</p>	Hugh Murdoch	22.01.13	29.08.13

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		<p>(2) speed limits; and to report back on reducing the speed limit on (1) the A944 city boundary at Westhill to Hazlehead from 50mph to 40mph, including the possible introduction of fixed speed cameras for enforcement and all costings associated with the proposal, consulting with Aberdeenshire Council in the production of this report; and (2) Skene Road from 50mph to 40mph as a result of the West Huxterstone, Kingswells development, including all associated costings.</p>				
14.	Enterprise, Planning and Infrastructure 06.11.12 (article 2)	<p><u>Masterplanning – Representations to Committee</u></p> <p>To instruct officers to develop a protocol for hearing representations as part of the masterplanning process, and to report back.</p>	<p>Discussions are ongoing with Corporate Governance on protocol. Report expected 21.05.13 due to current workload in masterplanning.</p> <p>As there is a statutory process in place which involves significant public engagement and scrutiny by an independent third party for agreeing the Local Development Plan and all associated supplementary guidance (including</p>	Maggie Bochel	19.03.13	

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			<p>masterplans), it is recommended that deputations on masterplans are not permitted, as is currently the case with planning applications. This will be looked at by the Democratic Processes Working Group, which will report its outcomes to the June meeting of Council.</p> <p>This will be included in the report to Council on 21 August 2013 on new Committee structures.</p>			
15.	Housing and Environment 15.01.13	<p><u>Crematorium Bus Service</u></p> <p>The Committee agreed the implementation of a subsidised bus service between Aberdeen Royal Infirmary and Aberdeen Crematorium for one year, as detailed in the report subject to approval during the budget process and that officers to report back to the Enterprise, Planning and Infrastructure Committee on the level of use and performance of the service.</p>	<p>Service will commence on Monday 1st April 2013, as service 94 operating from ARI to Aberdeen Crematorium via Woodend Terminus between 09:00AM and 16:34PM, Monday to Friday, operated by Central Coaches Aberdeen.</p> <p>The service has now commenced. Officers will continue to monitor the service and will, as advised, report back to Committee in January 2014.</p>	Maggie Bochel	21.01.14	21.01.14
16.	Enterprise, Planning and Infrastructure 22.01.13	<p><u>Aberdeen Local Development Plan Policy on Affordable Housing Requirements for New Development</u></p>	<p>The Committee at their meeting on 21st May 2013 agreed for officers in Planning and Sustainable Development to consult on the</p>	Maggie Bochel	21.05.13	12.11.13

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	(article 18)	<p>The Committee agreed for officers in Planning and Sustainable Development to consult on proposals to amend the commuted payment and report back to this Committee with the results of this consultation with a proposed figure or method of calculation to be agreed.</p>	<p>proposed amendment to the methodology for calculating commuted payments. Results of the consultation will be reported back to the 29 August Enterprise Planning and Infrastructure Committee.</p> <p>During the consultation, Homes for Scotland expressed their concern about the length of the consultation period during the holiday period. To allow for stakeholders to give proper consideration of the proposal and prepare valuable responses it has been agreed that the consultation period is extended to 6 September. A report with the results of the consultation will be prepared for Enterprise, Planning & Infrastructure Committee on 12 November.</p>			
17.	Enterprise, Planning and Infrastructure 22.01.13 (article 26)	<p><u>Garthdee Controlled Parking Zone Extension</u></p> <p>The Committee agreed to instruct officers to monitor the parking impact in the area following the opening of the expanded Robert Gordon University campus and report findings to the Committee with further recommendations</p>	<p>The new campus will not be fully operational until September 2013 when officers will commence to monitor any parking problems in the surrounding streets. Discussions are ongoing with the University over the required changes to the legal agreement due to the committee decision.</p>	Hugh Murdoch	21.05.13	12.11.13

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		pertaining to the implementation of the Controlled Parking Zone.				
18.	Enterprise, Planning and Infrastructure 22.01.13 (article 31)	<u>Aberdeen Renewable Energy Group</u> The Committee agreed to instruct officers to obtain a business plan from AREG for the 2013-2018 periods to form the basis of an annual funding and reporting arrangement and report this plan to Committee by September, 2013. This report should also include a detailed analysis of current and future State Aid and procurement issues, to be undertaken by the Council's Legal Services, in consultation with the Scottish State Aid Unit and the Service.	The AREG Business Plan will be finalised for reporting to the November meeting.	Maggie Bochel	29.08.13	12.11.13
19.	Enterprise, Planning and Infrastructure 22.01.13 (article 15)	<u>2012 International Trade Plan Survey – Presentation</u> The Committee agreed to receive a presentation in relation to the 2012 International Trade Plan Survey.	An update on this was included in the information bulletin for the meeting on 21 st May 2013.	Gordon McIntosh	19.03.13	
20.	Enterprise, Planning and Infrastructure 19.03.13 (article 22)	<u>Internal Waste Minimisation</u> The Committee agreed to instruct officers to establish a plan of waste minimisation		Maggie Bochel	29.08.13	12.11.13

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		actions in 2013 and report back to Committee with an annual review of corporate waste measures.				
21.	Enterprise, Planning and Infrastructure 19.03.13 (article 23)	<u>Review of the Aberdeen Local Development Plan</u> The Committee agreed to instruct officers to report back to Committee later this year with the draft Main Issues report.		Maggie Bochel	12.11.13	
22.	Enterprise, Planning and Infrastructure 19.03.13 (article 25)	<u>SUMP (Sustainable Urban Mobility Plan)</u> The Committee agreed that officers should undertake public consultation on the SUMP alongside the Aberdeen Local Development Plan pre-Main Issues Report consultation exercise on Options 1-3 and report the results of this consultation back to Committee in due course.		Maggie Bochel	29.08.13	21.01.14
23.	Enterprise, Planning and Infrastructure 19.03.13 (article 33)	<u>Parking Charges</u> The Committee agreed to instruct the Director of Enterprise, Planning and Infrastructure to carry out a complete reappraisal of parking charges in the city taking into		Hugh Murdoch	12.11.13	

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		consideration our Smarter City objectives and that a report be brought to the Enterprise, Planning and Infrastructure Committee on 12 th November 2013.				
24.	Enterprise, Planning and Infrastructure 21.05.13 (article 5)	<u>Hill of Rubislaw Area – Controlled Parking Zone</u> The Committee agreed to instruct officers to submit a report on the possibility of introducing a controlled parking zone in the Hill of Rubislaw area.	A report relating to this is included within the agenda	Hugh Murdoch	12.11.13	
25.	Enterprise, Planning and Infrastructure 21.05.13 (article 14)	<u>Electric Vehicle Charging</u> The Committee agreed to make electric vehicle charging free to the public, initially until the end of 2014, and to review this position in March 2014, when usage and costs to date will be reported back to the Committee.		Maggie Bochel	13.03.14	03.06.14
26.	Enterprise, Planning and Infrastructure 21.05.13 (article 23)	<u>Winter Services Plan</u> The Committee agreed to report back to Committee in August, 2013 with the updated Winter Services Plan.	A report relating to this is included within the agenda	Hugh Murdoch	29.08.13	